



**The Industry Association of Building and Property Inspectors in WA Inc.
– Inspect WA**

Membership Application

1 Financial Year and Memberships

1. Inspect WA Memberships run from the 1 September to 30 August each year.
2. Membership fees are due by 30 Augusts for the following year.
3. Only Members can vote at AGM and are eligible to join the Committee.
4. Members joining post 1 April are charged 50% of the annual fee.

2 Membership

Membership to The Industry Association of Building and Property Inspectors in WA Inc, “Inspect WA” is currently open to:

2.1 Individuals – General Members

1. Any individual who is prepared to support the Mission and Objectives of the Association and abide by its Ethics and Code of Conduct
2. Open to individuals
3. General Members are not recorded on the Inspect WA Web Site
4. Annual subscription is \$300

2.2 Individuals – WA Building Inspector

1. As per General Member and Is a WA Registered Builder
2. Open to individuals who conduct building inspections in **their own name and issue reports in their own name (non Business Name or corporate entity)**
3. Conducts a minimum of 12 Building Inspections annually
4. Has conducted building inspections for at least 12 months in accordance with AS 4349
5. Does not trade through a Corporate entity or Business name
6. Does not engage any other Building Inspectors to conduct inspections under his name or his trading name
7. Must be a WA Registered Builder, Building Surveyor or Engineer and have an ABN
8. Recorded on Inspect WA Web Site
9. Services areas will be up to 75 km of inspector’s business address
10. No traded name is recorded
11. Annual subscription is \$300

2.3 Corporate Members – WA Building Inspectors

1. As per General Member and
2. Open to Corporate entities where the primary business activity is WA Building Inspections
3. All Personal Members who undertake building inspection through a legal entity or trading name must be Corporate members
4. All Building Inspectors who conduct building inspections under the name of the Corporate member (or minor derivatives thereof) must meet the criteria for Individual WA Building Inspector memberships, other than 12 month criteria, as long as the Corporate member has been conducting building inspection for more than 12 months
5. Corporate members must include within their membership every WA Building Inspector who conducts building inspections through or in Association with the Corporate within the corporate membership, unless they have not met the 12 month minimum inspection period criteria at the time of membership application or renewal.
6. Corporate Members must nominate a Director/ Executive as its representative to the Association - Nominee.
7. Only the nominee will be entitled to vote on behalf of the Corporate member.
8. Corporate Nominee is eligible to be appointed to the Committee of the Association
9. Corporate Members who were members as at the date of the first AGM of the Association are entitled to record against their membership that they are Foundation Members
10. Recorded on Inspect WA Web Site
11. Services areas will be up to 75 km of inspector's business address
12. Annual subscription is:
 - a. \$300 per inspector conducting inspections (for more than 12 months)
 - b. Minimum \$500
 - c. Maximum \$3,000
 - d. Corporate Members – WA Building Inspectors – Individual Inspectors Building Inspectors who undertake Building Inspections under a Corporate Membership automatically become members of the Association as long as they have been undertaking inspections for a minimum period of 12 months

3 Members Code of Ethics

It is a condition of membership that members are required to abide by the Association Code of Ethics. Corporate members must accept the responsibility to ensure that their Nominated WA Building Inspectors abide by the Code of Ethics.

1. A member shall act in an impartial, honest manner and in the interest of their clients.
2. A member shall not offer services or express opinions beyond their capabilities and qualifications. Members should disclose their experience, qualifications and or Registrations in their engagement documentation and reports so as to demonstrate the validity of their opinions and capabilities.
3. A member should do their utmost to avoid a conflict of interest and shall disclose a conflict of interest with a client as soon as that conflict becomes apparent.
4. The members should not offer or receive commissions or payment from any party other than the client in conjunction with an inspection of a property.
5. A member shall not make an un-solicited offer to undertake remediation work identified and recommended in their report.
6. A member shall not accept payment from a contractor for the referral of remediation work identified and recommended in their report.
7. A member should disclosure to their clients the status of all Professional Indemnity, Public Liability and Workers Compensation insurances prior to being engaged by that client so that the client can make an informed decision.

4 Application Forms

4.1 Individual - General Members – Non Building Inspectors

Surname	
Given Name	
Contact Number	
Email Address	
Postal Address	

Declaration

I, the person described in section one above certify that:

1. I will abide by the InspectWA Constitution, By-Laws and Code of Ethics;
2. I confirm the information contained in this application is true and correct.
3. I agree to pay the membership fee within 2 weeks of invoice.

Signed	
Date	

4.2 Individuals – WA Building Inspectors

4.2.1 Personal Details

Surname	
Given Name	
Contact Number	
Email Address	
Postal Address	
WA Builders Registration Number Or WA Build Surevor Registration Number OR WA Engineers Registration Number	
Web Site Address	
Name of Professional Indemnity Insurance Provider if Applicable	
ABN	
Evidence of > 12 months Inspections	Attach Report > 12 months old

4.2.2 What type of inspection are you able to conduct now

Type of Inspection	Undertaken	Type of Inspection	Undertaken
Pre purchase Structural	Yes/No	Pre Purchase Building	Yes/No
Staged Construction	Yes/No	Practical Completion	Yes/No
Statutory Defect Liability	Yes/No	Builders Indemnity	Yes/No
Dilapidation Inspection	Yes/No	Investigation	Yes/No
Maintenance Inspection	Yes/No	Special Purpose Inspection	Yes/No
WA Building Commission Independent Expert	Yes/No	State Administrative Tribunal Independent Expert	Yes/No
Litigation - Independent Expert Opinion	Yes/No		Yes/No

4.2.3 What Locations do you work in

Area	Inspections	Areas	Inspections
Perth Metropolitan North	Yes/No	Great Southern	Yes/No
Perth Metropolitan South	Yes/No	Goldfields - Esperance	Yes/No
Bunbury	Yes/No	Wheat Belt	Yes/No
Mandurah/ Rockingham	Yes/No	Mid-West	Yes/No
Margaret River	Yes/No	Pilbara	Yes/No
Busselton	Yes/No	Kimberley	Yes/No
Bunbury	Yes/No		

You need to be within 75 km of these regions. Do not assume clients will pay you to fly around the state to service these areas.

4.2.4 Do you inspect all types of properties

Property Types	Yes/No		Yes/No
Residential		Commercial	
Apartment – Individual Lots		Industrial	
Strata – Entire Complex			

Declaration

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1. I will abide by the InspectWA Constitution, By-Laws and Code of Ethics;
2. I confirm the information contained in this application is true and correct.
3. I agree to pay the membership fee within 2 weeks of invoice.

Signed	
Date	

4.3 Corporate– WA Building Inspector

4.3.1 Corporate Details

Full Entity Name & ACN	
Contact Person	
Contact Number	
Email Address	
Postal Address	
WA Builders, Building Surveyor or Engineers Registration Number	
Web Site Address	
Name of Professional Indemnity Insurance Provider if Applicable	
ABN	
Evidence of > 12 months Inspections	Attach Report > 12 months old

4.3.2 What type of inspection are you able to conduct now

Type of Inspection	Undertaken	Type of Inspection	Undertaken
Pre purchase Structural	Yes/No	Pre Purchase Building	Yes/No
Staged Construction	Yes/No	Practical Completion	Yes/No
Statutory Defect Liability	Yes/No	Builders Indemnity	Yes/No
Dilapidation Inspection	Yes/No	Investigation	Yes/No
Maintenance Inspection	Yes/No	Special Purpose Inspection	Yes/No
WA Building Commission Independent Expert	Yes/No	State Administrative Tribunal Independent Expert	Yes/No
Litigation - Independent Expert Opinion	Yes/No		Yes/No

4.3.3 What Locations do you work in

Area	Inspections	Areas	Inspections
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Perth Metropolitan South	Yes/No	Goldfields - Esperance	Yes/No
Bunbury	Yes/No	Wheat Belt	Yes/No
Mandurah/ Rockingham	Yes/No	Mid-West	Yes/No
Margaret River	Yes/No	Pilbara	Yes/No
Busselton	Yes/No	Kimberley	Yes/No
Bunbury	Yes/No		

You need to be within 75 km of these regions. Do not assume clients will pay you to fly around the state to service these areas.

4.3.4 Do you inspect all types of properties

Property Types	Yes/No		Yes/No
Residential		Commercial	
Apartment – Individual Lots		Industrial	
Strata – Entire Complex			

4.3.5 Corporate Entity Nominated Person

Corporate Members must nominate a Director/ Executive as its representative to the Association – Nominee

Surname	
Given Name	
Contact Number	
Email Address	
Postal Address	

4.3.6 Corporate Members – Nominated WA Building Inspectors

WA Building Inspectors who undertake Building Inspections under a Corporate Membership automatically become members of the Association as long as they have been undertaking inspections for a minimum period of 12 months

Given Name	Surname	Builders, Building Surveyor or Engineers Registration Number

Declaration

I, the person described in section one above certify that:

1. I will abide by the InspectWA Constitution, By-Laws and Code of Ethics;
2. I confirm the information contained in this application is true and correct.
3. I will ensure all of our Inspectors abide by the InspectWA Constitution, By-Laws and Code of Ethics;
4. I agree to pay the membership fee within 2 weeks of invoice.
5. I certify that there are no other inspectors operating under my Corporate name or minor derivatives thereof.

Signed	
Date	

Completed Application forms to be emailed to the President Andrew Booth andrew@abbc.net.au